

# About Jigsaw



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# Jigsaw CABAS<sup>®</sup> School

Specialist day school for children  
with autism and associated  
learning difficulties, aged 4-19



The founding principle of Jigsaw CABAS® School is to enable each pupil who comes to us to achieve their full potential. It is open for 43 weeks of the year, divided into 3 school terms.



## **DIRECTOR OF EDUCATION & ABA CONSULTANT**

**Dr. Emma Hawkins, PH.D., PGCE, BCBA,**  
CABAS® Senior Behaviour Analyst

Emma Hawkins, Jigsaw's Headteacher and Director of Education, is responsible for the overall education and wellbeing of the pupils at Jigsaw School.

Individualised learning programmes are at the heart of the teaching at the school with a focus on communication skills, life skills and opportunities for generalisation.

Emma manages comprehensive training and professional development programmes for the staff team ensuring teaching remains of high quality.

**Jigsaw School has been rated 'Outstanding' by Ofsted in the last four inspections: 2010, 2013, 2016 and 2019**

## **WHAT IS CABAS®**

CABAS is an acronym for the Comprehensive Application of Behaviour Analysis to Schooling, developed by Dr. R. Douglas Greer from Teachers' College, Columbia University, New York.

It is teaching based on scientific research and the science of behaviour within the school environment and offers a proven teaching system designed around the individual.

CABAS also provides an optimal framework for Positive Behaviour Supports and learning, and is embedded in all services for our learners, their families and our staff.

For more information about CABAS please visit [cabasschools.org](http://cabasschools.org)

# THE CURRICULUM

All pupils receive an individualised curriculum which includes

- A focus on building communication skills
- Group learning as well as 1:1 teaching
- Links to Early Years Foundation Stage (EYFS) and National Curriculum programmes of study
- Opportunities for accreditation for older pupils

In addition, the school-wide curriculum includes

- Themed weeks and themed days
- Topic work
- Educational visits
- Assemblies

## JIGSAW SCHOOL STAFF

To ensure we maintain high standards all staff receive

- Training in the application of behaviour analysis, the running of curricular programmes and behaviour support (matched to the UK ABA Educational Competency Framework).
- Training in autism, safeguarding, health & safety, administration of medication, epilepsy and more.
- A high level of supervision and support in the classroom with individual performance and learning targets.

**Staff also have the opportunity to obtain formal qualifications in the application of behaviour analysis eg. Registered Behaviour Technician, CABAS Teacher ranks, Masters in High Incidence Disabilities and Behaviour Analysis, BCBA Supervision.**



## **SPEECH & LANGUAGE AND OCCUPATIONAL THERAPY**

Our Therapists work closely with educational staff, other professionals and families providing a holistic approach to interventions

Each pupil receives a core therapy provision which includes recommendations for class programmes, in-class support and direct group therapy.

## **MAINSTREAM SUPPORT**

We provide support for those children able to attend mainstream school with specially trained teaching staff to accompany them.

## **JIGSAW LIFE SKILLS CENTRE**

Based in Guildford, this is a 'daily living' environment specifically created to provide a setting where pupils can learn valuable life skills, increasing their levels of independence and confidence in a non-school setting.

# OUTREACH and PARENT EDUCATION

We offer a broad outreach programme comprising training and information workshops for parents, carers and other interested parties, as well as an additional programme of parent education sessions for Jigsaw parents and carers.

## ADMISSIONS

Jigsaw has a dedicated and specialist **Admissions Team** under the lead of our Head of Admissions who has many years' experience working with Local Authorities and a thorough understanding of the complexities of the whole process within the current landscape.

For information about the admissions process visit [jigsawschool.co.uk/admissions](https://jigsawschool.co.uk/admissions)

If you would prefer to talk to someone, telephone our Admissions Team on 01483 273874

## Open Mornings

For information about attending a Jigsaw open morning please visit [jigsawschool.co.uk/admissions/openmornings/](https://jigsawschool.co.uk/admissions/openmornings/)

## Key dates

Term dates, staff training days and other key dates can be found on the parent information pages at [jigsawschool.co.uk/parentinfo/jigsawcalendar/](https://jigsawschool.co.uk/parentinfo/jigsawcalendar/)

## Policies

Policies can be downloaded from:

[jigsawschool.co.uk/schoolinfo/reports&policies/](https://jigsawschool.co.uk/schoolinfo/reports&policies/)

or requested by email: [reception@jigsawschool.co.uk](mailto:reception@jigsawschool.co.uk)

# CONSULTANTS

**Dr. R. Douglas Greer, Ph.D.** CABAS® Senior Research Scientist, Program Coordinator of the Applied Behaviour Analysis M.A. and Ph.D. programs at Teachers College, Columbia University.

**Grant Gautreaux, Ph.D., BCBA-D** CABAS® Associate Research Scientist, Senior Behaviour Analyst, Assistant Professor of Teacher Education, Nicholls State University.

## BOARD OF GOVERNORS

### Governors

Mark Jewsbury (Chair)  
Suzanne Hayes (Vice Chair)  
Laura Craven (Safeguarding)  
Adam Dalton (eSafety)  
Jill Kiely

### Parent Governors

Helen Kay  
Jo Russell

### Staff Governor

Phillippa De Silva

### Ex officio Staff Governors

Kate Grant (CEO)  
Emma Hawkins

To contact the Chair of the Board of Governors please email the Clerk to the Board: [clerk@jigsawschool.co.uk](mailto:clerk@jigsawschool.co.uk)



# JigsawPlus

Specialist Day Services  
for adults with autism





## **THE CENTRE for LIFELONG LEARNING**

JigsawPlus is dedicated and passionate in its commitment to support adults with autism to make positive, personal choices that enhance their wellbeing, independence and social inclusion.

### **What makes us special?**

JigsawPlus brings together a wealth of knowledge and expertise to create a flexible and understanding range of specialist services that meets the complex needs of adults with autism and related disabilities.

- Person-centred approach to learning based around the needs of each individual.
- Safe, autism friendly working and learning environments.
- Structured learning programmes supported by a research driven behavioural approach.
- Access to social enterprises specifically designed to accommodate the needs of adults with autism.
- Comprehensive staff training and development.

## JigsawPlus provides learners with support in 3 key areas

- Wellbeing
- Learning
- Employment

Personal assessments are conducted for each learner to enable the creation of Individual Learning Plans (ILP's). These Plans are developed using an established and comprehensive Vocational & Key Skills Curriculum



To enhance the workplace opportunities provided through the [Jigsaw Enterprise Initiative](#), JigsawPlus also negotiates with other local mainstream employers to secure appropriate, supported work placements and volunteering opportunities for adult learners.

## **Art is a valuable and popular part of the JigsawPlus specialist service**

Art sessions and projects are planned by our Operations Co-ordinator and delivered by our Learning Support Workers ensuring learners have plenty of opportunity to express their thoughts and feelings.



Art provides a means of communication and self-expression. It promotes a sense of achievement and satisfaction, and can also improve fine motor skills and concentration.

## ADMISSIONS

Jigsaw has a dedicated and specialist **Admissions Team** under the lead of our Head of Admissions who has many years' experience working with Local Authorities and a thorough understanding of the complexities of the whole process within the current landscape.

Information about the admissions process can be viewed at [jigsawplus.co.uk/admissions](https://jigsawplus.co.uk/admissions)

If you would prefer to talk to someone, telephone our Admissions Team on 01483 273874.

### Open Mornings

For information about attending a Jigsaw open morning please visit

[jigsawplus.co.uk/admissions/openmorning/](https://jigsawplus.co.uk/admissions/openmorning/)

### Key dates

All key dates including staff training days and term dates can be found on our websites under the parent information pages

[jigsawplus.co.uk/parentinfo/jigsawpluscalendar/](https://jigsawplus.co.uk/parentinfo/jigsawpluscalendar/)

### Policies

Policies can be downloaded from: [jigsawplus.co.uk/about/policies/](https://jigsawplus.co.uk/about/policies/) or requested by email [reception@jigsawplus.co.uk](mailto:reception@jigsawplus.co.uk)

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## BOARD OF TRUSTEES

### Trustees

Jill Kiely (Chair)  
Laura Reed (Vice Chair)  
Graham Prothero  
Alex Cavell  
Brad Revell

### Parent Trustee

Simon Vincent

### CEO

Kate Grant

To contact the Chair of Trustees please email the Clerk to the Trustees: **[clerk@jigsawplus.co.uk](mailto:clerk@jigsawplus.co.uk)**

# Jigsaw Enterprises

Investing learners with skills and knowledge



Available to 16-18 year olds for work experience and adults from age 18+.

All learners accessing Jigsaw Enterprises are fully supported by trained Learning Support Workers

# jigsaw Café on the Park

INSPIRED BY AUTISM

The Café is located in close proximity to JigsawPlus at Dunsfold Park and provides learners with the opportunity to experience life within a busy catering environment.

Learners, with support, work alongside the Café Manager and other members of the Café team and play an important role in the day-to-day operation both front of house and in the kitchen.



Additionally, the Café kitchen provides the infrastructure for learners to access a number of different cooking and baking skills programmes and certifications.

Learners also visit the Café as customers. This provides them with the opportunity to order and pay for their food and beverages and sit in the Café amongst other visitors, encouraging social interaction and developing a variety of important life skills.

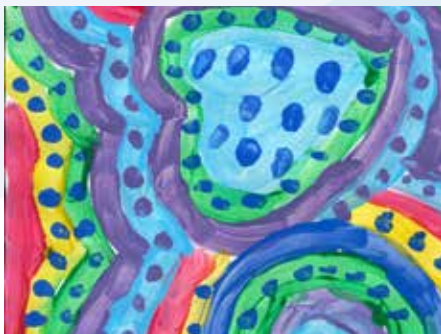
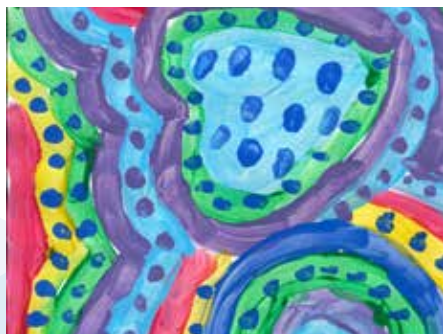


GARDENworks is Jigsaw's horticultural enterprise enabling pupils and adult learners to enjoy an outdoor environment and embark on a range of gardening activities.

Working under the guidance of our Horticultural Manager learners are taught and acquire many practical and transferable skills: how to use a watering can and hose, using tools and equipment correctly; weeding, digging and planting seasonal flowers, shrubs and vegetables. They learn about working safely in the garden, the best clothing to wear for gardening and how to identify, clean and store tools correctly.

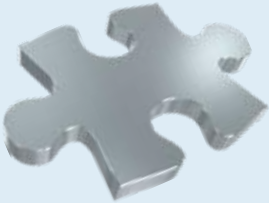
Sessions also include learning about wildlife and natural lifecycles, how to grow and nurture fruit, vegetables, herbs and ornamental plants and how what they do can enhance the world around them.





# Jigsaw Trust

Excellence through  
continual learning



Jigsaw is founded on the principle of excellence through continual learning and aspires to provide the highest quality of education and lifelong learning possible; to accelerate learning and the ability to learn in new ways as well as acquiring the skills to learn independently through behavioural methods.

Training, research and staff expertise within the fields of autism and behaviour analysis underpins all the services offered by Jigsaw.

**Education is key for our staff as well as our pupils and adult learners who benefit on a daily basis from their expertise and commitment.**

## **WORKSHOPS**

We run a wide range of **Training Workshops and Information Events** overseen by our Director of Education & CABAS Senior Behaviour Analyst.

A full schedule of these can be viewed at

[jigsawtrust.co.uk/training-and-workshops/workshops](https://jigsawtrust.co.uk/training-and-workshops/workshops)

Jigsaw is an Approved Continuing Educational (ACE) provider by the BACB

**Jigsaw Trust is committed to raising awareness of autism and to providing facilities, services and resources for the education, integration, guidance, assessment, outreach, care and support of people affected by autism.**

Established nearly 20 years ago the Jigsaw Trust is a registered charity founded by parents to provide people with autism, their families and carers, with the best opportunities for education and support as they live with the daily challenges of an autism diagnosis.

We are **Inspired by Autism**, always striving to build the skills of our staff so that the support and education they can offer truly builds skills for independence.

Since its inception the Trust has created services that provide the very best education for the individuals we support. It currently oversees Jigsaw CABAS School, JigsawPlus Specialist Day Services for adults and Jigsaw Social Enterprises; as well as training, consultancy and outreach services.

## **World Autism Awareness**

Jigsaw promotes a greater knowledge and understanding of autism spectrum disorders through campaigns such as World Autism Awareness Day (WAAD) during the month of April.

**For information about this campaign visit [jigsawschool.co.uk/world-autism-awareness](https://jigsawschool.co.uk/world-autism-awareness)**

Jigsaw believes that every single individual with autism can and should live a life that allows them the opportunity to reach their full potential and lead full and productive lives.

The Trust has ambitious plans to ensure the most positive futures for all learners within the Jigsaw community.

## Jigsaw's Integrated Model for Lifelong Learning





## CEO - Jigsaw Trust

Kate Grant, MSc, ACIS, BCBA

Kate is one of the founding parents of Jigsaw School and remains the leading influence in the future growth and diversification of the Trust.

She is an advocate for an integrated approach to lifelong learning throughout the school years and subsequently within the adult service provision of JigsawPlus.

Kate is also a founding member of UK-SBA, a society established as a hub for behaviour analysts within the UK, working towards creating a nationwide Register of Professionals and the application of behaviour analysis in Schools special interest group. For more information visit [uk-sba.org](http://uk-sba.org)

## BOARD OF TRUSTEES

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Jill Kiely (Chair)  
Graham Prothero (Vice Chair)  
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### Parent Trustees

Mary Asante  
Mark Jewsbury

### CEO

Kate Grant

To contact the Chair of the Trustees please email the Clerk to the Trustees: [clerk@jigsawtrust.co.uk](mailto:clerk@jigsawtrust.co.uk)

“EVERYTHING WE DO IS BEHAVIOUR”

Follow us on



@jigsawtrust

#InspiredByAutism

For more information and details on how to find us  
visit [jigsawschool.co.uk](http://jigsawschool.co.uk) or [jigsawplus.co.uk](http://jigsawplus.co.uk)